

Job Title: "Research Assistant"

Department: Epidemiology
Date Available: Summer 2024, 7/1/2024-9/15/2024
Application Deadline:

The ASE contract stipulates that open-hire positions be posted for a minimum of 1 week. Following that guideline, please apply no later than **June 18, 2024 at 5pm.**

General Duties/Description:

We seek a **graduate research assistant** to join our research team. The overall goal of our project is to describe language access challenges in civil protection orders (CPO) processes across counties in Washington state. We will focus on types of CPOs designed to provide protection from interpersonal violence: domestic violence, sexual assault, stalking, anti-harassment, and vulnerable adult. We propose two aims: (1) characterize language access of written materials (e.g., websites, instructions, e-submission portals) required to file and receive a CPO for interpersonal violence; and (2) assess language access in verbal settings (e.g., interpretation services in hearings) using court observations in a set of counties in Washington state.

- Attending project team meetings
- Managing and responding to project-related email
- Supporting development of community partnerships
- Working with project partners to obtain the research data
- Checking and cleaning the data
- Creating descriptive summaries of the data, numerically and graphically
- Conducting qualitative analyses of the data
- Conducting literature reviews for the project
- Contributing to the writing of one or more journal manuscripts related to the project
- Other duties related to the project as determined by the research team

Requirements:

- Interest in injury and violence prevention
- Ability to work and thrive in a collaborative team environment
- Experience with Dedoose
- Experience with R
- Familiarity with Excel and Word
- Strong communication and writing skills
- Demonstrated ability to work independently as well as collaboratively
- Preference for bilingual or multilingual in Spanish, Korean, Vietnamese, Tagalog, or Chinese.

Salary:

Salary and benefits are competitive. Salary is commensurate with academic standing, qualifications, and experience.

How to Apply: Submit [form entry](#). Contact Tera Figueroa, epihr@uw.edu, with any access issues.

Application inquiries may be made with:

The University of Washington is an equal opportunity, affirmative action employer. To request disability accommodation in the application process, contact the Disability Services Office at 206.543.6450 / 206.543.6452 (tty) or dso@u.washington.edu.

Jeanie Santaularia at njsanta@uw.edu

Notes:

This job classification is governed by a negotiated labor contract and is subject to union shop provisions. For more information about union shop provisions, visit:

<http://www.washington.edu/admin/hr/jobs/apl/union-info.html>

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Research Assistant Job Description

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|---|----------------------|
| RA Name: | |
| Appointment Period: | 7/1/2024 – 9/15/2024 |
| Appointment FTE: | Hourly |
| Grant Name & Number: | PHI CPO Grant |
| Principal Investigator/Supervisor: | Dr. Santaularia |

Check all duties that apply to this individual:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Prepare materials for Human Subjects Review Board <input type="checkbox"/> Recruit subjects <input type="checkbox"/> Interview subjects <input type="checkbox"/> Prepare materials for Animal Care Review Committee <input type="checkbox"/> Feed and care for subject animals <input type="checkbox"/> Clean animal cages <input type="checkbox"/> Monitor subject animals <input type="checkbox"/> Administer drugs, hormones or other chemicals <input type="checkbox"/> Perform surgical procedures <input type="checkbox"/> Prepare materials for lab sessions <input type="checkbox"/> Run experiments <input type="checkbox"/> Prepare chemical or other solutions <input type="checkbox"/> Request or acquire necessary equipment <input type="checkbox"/> Develop and construct lab equipment <input type="checkbox"/> Clean laboratory and equipment <input type="checkbox"/> Wash glassware <input type="checkbox"/> Order equipment <input type="checkbox"/> Oversee budget | <input checked="" type="checkbox"/> Analyze data <input checked="" type="checkbox"/> Write articles, reports and/or presentations <input checked="" type="checkbox"/> Review literature <input checked="" type="checkbox"/> Prepare grants materials for submission <input type="checkbox"/> Prepare materials for experimental use <input type="checkbox"/> Keep accurate records of experimental data <input type="checkbox"/> Provide ready access to all experimental data for P.I. and/or supervisor <input checked="" type="checkbox"/> Manage and respond to experiment-related e-mail <input type="checkbox"/> Prepare website materials <input type="checkbox"/> Maintain (update) webpage materials <input type="checkbox"/> Supervise undergraduate students <input type="checkbox"/> Maintain records on individual students' assignment completion <input type="checkbox"/> Maintain student attendance records <input type="checkbox"/> Act as liaison/mediator between undergraduate student and professor <input checked="" type="checkbox"/> Attend lab meetings <input type="checkbox"/> Attend area seminars <input type="checkbox"/> Attend other courses as required |
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Additional Duties:

The additional duties are listed in the other document.