



APPOINTMENT AND RE-APPOINTMENT POLICIES FOR CLINICAL FACULTY

We welcome the contributions of healthcare practitioners and researchers from throughout the local community and region who are willing to commit time and talent to assist in the Department's teaching, research, practice, and service missions, and to promote collaboration between the academic and practice communities. All clinical faculty appointments are intended to recognize substantive commitment and contribution to the Department's work, and are not granted simply to recognize an individual's position or reputation.

Initial Appointment

A *clinical* appointment in the appropriate rank or title is usually made to a person who holds a primary appointment with an outside agency or non-academic unit of the University, or who is in private practice. Clinical faculty make substantial contributions to University programs through their expertise, interest, and motivation to work with the faculty in preparing and assisting with the instruction of students in practicum settings. Clinical appointments are annual; the question of their renewal is considered each year by the core faculty of the department. Clinical appointments do not confer governance or voting privileges in the Department of Epidemiology.

Requirements for consideration for initial clinical appointment:

1. Applicant has a current primary appointment with a public or private public health or health-related organization or agency
2. Meets academic/educational requirements for core Department of Epidemiology faculty (usually advanced training in epidemiology, but may be relevant clinical training)
3. Sponsored by core faculty member in the Department of Epidemiology
4. Has completed at least one of the following activities in the Department of Epidemiology in the past year, or has specific plans to do so in the next year:
 - Identify and facilitate Epidemiology student practicum opportunities
 - Supervise Epidemiology student practica
 - Formal member of Epidemiology student thesis or dissertation committee
5. Has specific plans for continued active participation in departmental activities

Requesting a clinical appointment:

The faculty member sponsoring a candidate for a clinical appointment submits a letter to the Department Chair with the following elements:

Explanation of importance of the appointment to the department
Description of the candidate's existing collaborations and activities in the department
Assurance of continued sponsorship in the form of provision of future opportunities for working with Epidemiology students



DEPARTMENT OF EPIDEMIOLOGY

UNIVERSITY of WASHINGTON
School of Public Health

The individual requesting a clinical appointment also submits a letter to the Department Chair, detailing current and anticipated future departmental activities, accompanied by a current CV.

Annual re- appointment

Clinical appointments are renewed annually by vote of the core faculty of the Department of Epidemiology.

Requirements for re-appointment:

1. Continuation of primary appointment with a public or private health-related organization or agency
2. Continued active substantial participation in the Department of Epidemiology, evidenced by at least one, but preferably more than one of the following at least every three years:
 - Supervise Epidemiology student practicum
 - Identify and facilitate Epidemiology student practicum opportunities
 - Formal member of Epidemiology student thesis or dissertation committee
 - Teach, co-teach or guest lecture in an Epidemiology (EPI prefix) course
 - Supervise Epidemiology student RAs as PI of research grant
 - Collaborate with Epidemiology core faculty on research grants

Requesting re-appointment:

Affiliate faculty desiring re-appointment are required to submit the on-line renewal form and an updated CV by September 1 of each year, for re-appointment starting July 1 of the following year. Review of this material and the evaluation of the sponsoring core faculty member are considered by the core Epidemiology faculty members, who vote on the renewal.

Any questions can be addressed to Angie Marie Buck at ambuck@uw.edu

Information regarding adjunct appointments can be found in the University of Washington Faculty Code website at <http://www.washington.edu/faculty/facsenate/handbook/Volume2.html>, Volume II - Section 24-34. "Qualifications for Appointment at Specific Ranks and Titles".

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