

**Job Title: Research Assistant**  
**50% FTE, 20 hours/week**

**Department:** Epidemiology  
**Date Available:** Autumn Qtr 2017, 10/2/17  
**Application Deadline:**

The ASE contract stipulates that open-hire positions be posted for a minimum of 1 week. Following that guideline, this position is open until filled, but priority will be given to students who apply no later than Oct 2, 2017.

**General Duties/Description:**  
See attached job description

**Requirements:**

PhD student in epidemiology or appropriate related discipline (ie, Environmental & Occupational Health) or Master's student who intends to transition to the PhD program. Excellent data management and geocoding skills are required.

**Salary:**

Salary and benefits are competitive. Salary is commensurate with academic standing, qualifications, and experience.

**How to Apply:**

Provide a cover letter and CV to Anjum Hajat at [anjumh@uw.edu](mailto:anjumh@uw.edu) with a copy to Annette Fitzpatrick ([fitzpal@uw.edu](mailto:fitzpal@uw.edu)) and Elizabeth Spalt ([espalt@uw.edu](mailto:espalt@uw.edu)).

**Application inquiries may be made with:**

Anjum Hajat at [anjumh@uw.edu](mailto:anjumh@uw.edu)

**Notes:**

This job classification is governed by a negotiated labor contract and is subject to union shop provisions. For more information about union shop provisions, visit:

<http://www.washington.edu/admin/hr/jobs/apl/union-info.html>

[The University of Washington is an equal opportunity, affirmative action employer.](#) To request disability accommodation in the application process, contact the Disability Services Office at 206.543.6450 / 206.543.6452 (tty) or [dso@u.washington.edu](mailto:dso@u.washington.edu).

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## Research Assistant Job Description

<b>RA Name:</b>	TBD
<b>Appointment Period:</b>	Autumn 2017, 10/1/17 – 12/15/17
<b>Grant Name &amp; Number:</b>	GEMS air pollution
<b>Principal Investigator/Supervisor:</b>	Anjum Hajat

Check all duties that apply to this individual:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Prepare materials for Human Subjects Review Board  | x | Analyze data   |
| <input type="checkbox"/> Recruit subjects                                   | x | Write articles, reports and/or presentations   |
| <input type="checkbox"/> Interview subjects                                 |   |  |
|   | x | Review literature  |
| <input type="checkbox"/> Prepare materials for Animal Care Review Committee |   | <input type="checkbox"/> Prepare grants materials for submission                             |
| <input type="checkbox"/> Feed and care for subject animals                  |   | <input type="checkbox"/> Prepare materials for experimental use                              |
| <input type="checkbox"/> Clean animal cages                                 | x | Keep accurate records of experimental data   |
| <input type="checkbox"/> Monitor subject animals                            |   | Provide ready access to all experimental data for P.I. and/or supervisor                     |
| <input type="checkbox"/> Administer drugs, hormones or other chemicals      | x | Manage and respond to experiment-related e-mail  |
| <input type="checkbox"/> Perform surgical procedures                        |   | <input type="checkbox"/> Prepare website materials   |
|   |   | <input type="checkbox"/> Maintain (update) webpage materials                                 |
| <input type="checkbox"/> Prepare materials for lab sessions                 |   | <input type="checkbox"/> Supervise undergraduate students                                    |
| <input type="checkbox"/> Run experiments                                    |   | <input type="checkbox"/> Maintain records on individual students' assignment completion      |
| <input type="checkbox"/> Prepare chemical or other solutions                |   | <input type="checkbox"/> Maintain student attendance records                                 |
| <input type="checkbox"/> Request or acquire necessary equipment             |   | <input type="checkbox"/> Act as liaison/mediator between undergraduate student and professor |
| <input type="checkbox"/> Develop and construct lab equipment                |   |  |
| <input type="checkbox"/> Clean laboratory and equipment                     |   |  |
| <input type="checkbox"/> Wash glassware                                     |   |  |
| <input type="checkbox"/> Order equipment                                    |   |  |
| <input type="checkbox"/> Oversee budget                                     |   | <input type="checkbox"/> Attend lab meetings   |
|   |   | <input type="checkbox"/> Attend area seminars  |
|   |   | <input type="checkbox"/> Attend other courses as required                                    |

Other specific duties: Geocode data; compile data from other sources to integrate with study data

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